

**REGULAR MEETING  
OF BOARD OF EDUCATION**

**MINUTES**

**October 27, 2010**

The meeting was called to order at 6:03 p.m. by President Alicia Anderson in the Boardroom at the District Office, 15110 California Avenue, Paramount California.

Pledge of Allegiance	Randy Gray, Director-Curriculum & Instruction, led the Pledge of Allegiance.
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Roll Call	Trustee Alicia Anderson	Trustee Linda Garcia
	Trustee Tony Peña	Trustee Vivian Hansen
	Trustee Sonya Cuellar	

Administrators Present	David Verdugo, Superintendent Michael Conroy, Assistant Superintendent-Business Services Myrna Morales, Assistant Superintendent-Human Resources Stella Toibin, Assistant Superintendent-Educational Services Ranita Browning, Director-Business Services Kim Cole Brown, Director-Special Education Patti Cummings, Director-Facilities Cindy DiPaola, Director-Maintenance & Operations Randy Gray, Director-Curriculum & Instruction Rosemary Green, Director-Personnel Troy Marshall, Director-Technology Jim Monico, Director-Student Services Jim Parker, Director-Research & Evaluation Manuel San Miguel, Director-Alternative Education Deborah Stark, Director-K-12 Curriculum Greg Buckner, Principal-Paramount High School Morrie Kosareff, Principal-Paramount High School-West Campus Richard Morgan, Principal-Adult Education Center Scott Law, Assistant Principal-PHS-West Campus
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Approve Agenda October 27, 2010 1.318	Trustee Garcia moved, Trustee Cuellar seconded, and the motion carried 5-0 to approve the Regular Meeting agenda of October 27, 2010.
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Regular Meeting Minutes October 13, 2010 1.319	Trustee Hansen moved, Trustee Peña seconded and the motion carried 4-0 to approve the minutes of the Regular Meeting held on October 13, 2010.
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**REPORTS**

Student Board Representatives	Angelica Lopez-Paramount High School, Maria Rivera, Paramount High West, Mirella Vargas-Buena Vista High School and Teresa Leavenworth-Adult Education Center, reported on school academics, athletic and extra curricular activities.
Employee Representative Reports	<p>CSEA representative Cheryl Browning presented the Board and Executive Cabinet with a current CSEA newsletter. No report was given.</p> <p>TAP President Deb Meyers wished to thank all who were involved in the coordination of the District for the PHS Delores Stephens Library. She also attended the Budget Study Committee Meeting and is happy to see everyone working together to help make a better working environment.</p>
Board Members' Reports	<p>Trustee Cuellar attended the Grand Opening of the PHS Delores Stephens Library and wished to thank everyone who assisted in the coordination of the event.</p> <p>Trustee Hansen attended the MESA Kick-Off and the Grand Opening of the PHS Delores Stephens Library. She also expressed her appreciation to staff as they are helping our students understand issues affecting the community.</p> <p>Trustee Garcia attended the MESA Kick-Off and wished to thank the staff who generously took time from their weekend to be present with the students. She also attended the Grand Opening of the PHS Delores Stephens Library and added that it was a wonderful celebration.</p> <p>Trustee Peña attended the Grand Opening of the PHS Delores Stephens Library, a Safety Committee Meeting and a couple of PHS Varsity football games. He also visited a classroom at the Adult Education Center.</p> <p>Trustee Anderson attended Grand Opening of the PHS Delores Stephens Library and also visited Dills Park to see the participation of students on the City of Paramount Clean Up Day.</p>
Superintendent's Report	<p>Superintendent Verdugo highlighted a variety of items:</p> <ul style="list-style-type: none"> <li>• Attended the Annual PEP MESA Student Kick-Off at Paramount Park.</li> <li>• Superintendent Verdugo attended the CALSSD meeting in Sacramento along with Dr. Conroy.</li> <li>• He participated in the Annual Paramount Rotary Golf Tournament in which over \$10,000 were generated to provide scholarships for our upcoming high school graduates.</li> <li>• Dr. Verdugo attended the PHS Delores Stephens Library Grand Opening and thanked everyone who participated in the coordination of the grand opening.</li> <li>• He attended the Boy's Water Polo game vs. Bell Gardens</li> <li>• Superintendent also visited with a Varsity Football athlete who</li> </ul>

was injured during a previous football game.

#### Recognition - Keith Revels

The Board of Education and Superintendent recognized and congratulated Maintenance and Operations worker Keith Revels on the end of his career of 29 years with Paramount Unified School District and as he begins his new journey in Texas where he will now assist his family with property and their local church.

Mr. Revels expressed his appreciation to Dr. Verdugo and Board of Education for their support and for giving him the opportunity to work for Paramount Unified School District.

#### PLC High School Accomplishments and Plans for 2010-11

The purpose of the presentation was to provide the Board with a progress report on Paramount High School's SMART Goals, progress in 2009-10 and to report on Goals and Plans for 2010-11.

Morrie Kosareff, Principal-PHS-West reported that PHS-West Goals for 2009-10 included the following:

- Increase the percentage of students who pass core academic courses by 10% - Language Arts, Science and Social Science departments had a passing rate above 90% for both semesters. The Mathematics Department has a passing rate above 80% for semester 2. With the implementation of the new grading policy, a continued focus on students earning grades A-C will be a priority.
- Increase the percentage of students who are on track for graduation by 7% - the number of 9<sup>th</sup> grade students on track for graduation increased by 3% in 2009-10.
- Increase proficiency rate of all significant subgroups taking the CAHSEE and
- Meet AYP and API targets – 9<sup>th</sup> grade students had an API of 733. 9<sup>th</sup> grade student proficiency rates are 29% proficient or advanced in Algebra 1, 45% proficient or advanced in Geometry and 49% proficient or advanced in Language Arts.

Mr. Kosareff added that for the 2010-11 school year, academic initiatives are to monitor student's learning with common formative assessments, provide systematic interventions within the school day, extend learning for students who have mastered grade level standards and teams to implement common grading policies.

Dr. Greg Buckner, Principal-PHS reported that PHS-Senior Campus's Goals for 2009-10 included the following:

- Increase the percentage of students who pass core academic courses by 10% - Language Arts, Science and Social Science departments had a passing rate above 80% for both semesters. The Mathematics Department showed improvement in the number of students passing semester 2 with a passing rate above 75%. With the implementation of the new grading policy, a continued focus on students earning

grades A-C will be a priority.

- Increase the percentage of students who are on track for graduation – the number of 10-12<sup>th</sup> grade students on track for graduation has increased for the last three years. The number of graduates has also increased each year with a record of 776 graduates in the class of 2010.
- Increase proficiency rate of all significant subgroups taking the CAHSEE and
- Meet AYP and API targets – AP targets met for African American student in both Mathematics and Language Arts. AYP targets for Hispanic, Socio-Economically Disadvantaged, English Learner subgroups were not met in Mathematics or Language Arts. Proficiency targets for all students (overall) were not met. School wide API increased seven points to 695; overall API target of six points was met. African American students met growth target for API. The API target was not met for Hispanic, Socio-Economically Disadvantaged, English Learners and students with disabilities.

Dr. Buckner added that for the 2010-11, PHS will provide more AP courses, enroll more students in these courses and increase the number of students who pass the AP Exam. They will also increase the number of students meeting A through G requirements by 3% each year.

Paramount High School's next steps will be to provide professional development for teachers, academic team leaders, counselors and administrators. *Direct Interactive Instruction* will provide a common language and focus for staff development at Senior Campus. A math consultant will provide one to one coaching on effective instruction for Algebra 1 teachers at PHS-West. Professional Development on English Language Instruction strategies, SIOP will be continued. Teacher/Academic team collaboration will continue, they will refine curriculum for support classes in Language Arts and Mathematics, provide frequent and common formative assessments and use results to modify instruction. They will also develop and implement academic team-wide interventions to increase opportunities for students to demonstrate proficiency, measure the impact of counseling interventions such as 10<sup>th</sup> grade orientation as Strong Start and will continue to expand CTE courses approved for A-G credit.

#### Career Technical Education Update

The purpose of the presentation was to provide the Board with an update on the progress of CTE and outline the next steps and future work.

Manuel San Miguel, Director-Alternative Education recognized several members of the CTE in attendance. He also shared that the Goal of CTE is to provide a comprehensive and rigorous Career Technical Education program for the students of Paramount that will prepare them for post-secondary education and career opportunities that will create a pathway for our students.

Scott Law, Assistant Principal-PHS-West reported that in the 2008-09 school year, 200 freshman students were enrolled in CTE classes. 100 Students were enrolled in Introductions to Media Services and 100 students in Medical Technology. In this current 2010-11 school year, almost 400 freshman students are enrolled in CTE pathways classes. There are 175 students in Introduction to Media Services, 175 in Medical Technology and 30 students in Introduction to Engineering. On October 20, 2010, a CTE Parent Orientation meeting took place with over 500 students and parents in attendance.

The demand continues to be very strong for CTE pathway classes and additional class sections have been added to the master schedule at Paramount High School. Additions include three sections of Media Design and Development, two sections of Film and Video Production I and II, three sections of Health Career Academy, and two sections of Medical Assistant (front and back office). Additional sections in pathway classes amounts to an increase in Career Technical Education pathway enrollment of 300 students at Paramount High School and 200 students at PHS-West. Each student in pathways receives CTE counseling and reviews a four year plan with the ROP counselor to help them progress successfully through the pathway.

Dr. Greg Buckner, Principal-Paramount High School reported that a new pathway in Engineering Design was established in this 2010-11 school year. Freshman students at the West Campus can now take Introduction to Engineering Design and students at PHS can take Computer Assisted Drafting and Design. Next school year, students can take U.C. Architectural Design as the last course of the Engineering Design pathway. Combining all the existing pathway classes with our newly established pathway classes brings CTE pathway enrollment to 1,170 students.

Patty Jacobo, Counselor-Paramount High School added that students who successfully complete the required Career Technical Education components will be honored with a CORD. This includes completion of 6 semester courses with a 2.0 GPA, 10 hours of job shadowing and the completion of a CTE portfolio.

Mr. San Miguel shared that the next steps include to continue to work on Articulation Agreements, CORD program, hold Advisory Committee Meetings, continue with the development of a new Engineering Pathway, a Apple Final Cut Pro Certification and continue with the District's five year CTE Plan.

#### **BOARD MEETING CALENDAR**

There were no changes in the Board meeting calendar.

#### **HEARING SECTION**

There were no speakers for the Hearing Section.

#### **CONSENT ITEMS**

0.320

Trustee Peña moved, Trustee Garcia seconded and the motion carried 5-0 to approve the Consent Items.

## **Human Resources**

Personnel Report  
10-06  
2.320

Accept Personnel Report 10-06, as submitted. The report includes details, assignments, terminations, and employment of personnel. Certain assignments listed in this report may be contingent upon allocation of funding in the 2010-11 State Budget Act and related legislation.

## **Educational Services**

Consultant and Contract  
Services  
3.320

Approve the request for Consultant ServiceS authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

## **Business Services**

Purchase Order Report  
10-06  
4.320

Approve Purchase Order Report 10-06 as submitted, authorizing the purchase of supplies, equipment, and services for the District.

Warrants for the Month of  
September  
4.320

Approve the warrants for all funds through September with a total of \$10,276,969.13.

Consultant and Contract  
Services  
4.320

Approve the request for Consultant Service authorizing contracts with consultants or independent contractors who provide specialized services, as submitted.

Donations  
4.320

Accept donations as presented on behalf of the District of any bequests or gifts of money or property for a purpose deemed to be suitable by the District.

## **ACTION ITEMS**

Resolution 10-14: Teachers  
Instructing Single Subject  
Classes per Education Code  
44263 for the 2010-11 School  
Year  
2.321

Trustee Hansen moved, Trustee Cuellar seconded, and the motion carried 5-0 to adopt Resolution 10-14: Teachers Instructing Single Subject Classes per Education Code 44263 for the 2010-11 School Year.

Resolution 10-15: Teachers  
Instructing Multiple Subject  
Classes per Education Code  
44256(b) for the 2010-11  
School Year  
2.322

Trustee Peña moved, Trustee Garcia seconded, and the motion carried 5-0 to adopt Resolution 10-15: Teachers Instructing Multiple Subject Classes per Education Code 44256(b) for the 2010-11 School Year.

Teachers Instructing Subjects  
per Education Code  
44258.7(b) – Coaching  
2.323

Trustee Cuellar moved, Trustee Peña seconded, and the motion carried 5-0 to approve the list of teachers instructing subjects per Education Code Section 44258.7(b) – coaching for the 2010-11 school year.

## **Educational Services**

Riordan Recreational Reading Mini-Grant Application 3.324	Trustee Hansen moved, Trustee Garcia seconded, and the motion carried 5-0 to approve the submission of the Riordan Recreational Reading Mini-Grant application for a teacher from Wirtz School to purchase recreational reading books.
Nonpublic School Placements for Special Education Students 3.325	Trustee Garcia moved, Trustee Peña seconded, and the motion carried 5-0 to approve the placement for special education student in nonpublic schools, as determined by the students' Individual Education Plan for the 2010-11 school year.

## **Business Services**

2010-11 Budget Adjustments 4.326	Trustee Cuellar moved, Trustee Peña seconded, and the motion carried 5-0 to approve the 2010-11 Budget Adjustments for the General Funds, Unrestricted and Restricted, Adult Education Fund, Building Fund, Cafeteria Fund and Self Insurance Funds as submitted.
Revised Board Policy 1330 – <u>Use of Facilities</u>	Trustee Hansen moved, Trustee Peña seconded, and the motion carried 5-0 to accept for the second reading and adopt revised Board Policy 1330 – <u>Use of Facilities</u> , which was revised to include current information related to State requirements.
Contract with Fiscal Crisis and Management Assistance Team – <i>Item Pulled</i>	This item was pulled from the agenda for further study and will be brought back at a later Board of Education meeting.

## **INFORMATION ITEMS**

### **Business Services**

Monthly Financial Statements, September, 2010	The Board received as information in J-200 format a Financial Statement for each fund for the months of July to September 2010.
Monthly Financial Statements, September 2010 – Special Education	The Board received as information in J-200 format a Financial Statement for the Special Education Fund for the months July to September 2010.
Monthly Financial Statements, September 2010 – Health and Welfare	The Board received as information in J-200 format a Financial Statement for the Self-Insurance Fund – Health and Welfare for the months of July to September 2010.
Average Daily Attendance Summary Report Through September 17, 2010 and the First Monthly School Enrollment Report	The Board received as information the monthly school attendance reports for 2010-11.
Measure AA – Update on Professional Consultants and Timelines	The Board received as information an update of the current consultants and the timelines for the implementation of the Facilities Master Plan.

**ANNOUNCEMENTS**

President Anderson reported that the next Regular Meeting would be November 17, 2010, at 6:00 p.m. – Boardroom of the District Office.

**CLOSED SESSION**

The Board adjourned to Closed Session at 7:27 p.m. to discuss Conference with Labor Negotiator and Governance Team Items.

**OPEN SESSION**

The Board reconvened to Regular Session at 9:24 p.m. President Anderson reported that the Board had discussed Conference with Labor Negotiator and Governance Team Items.

There was no action taken in Closed Session.

**ADJOURNMENT**

Trustee Peña moved, Trustee Cuellar seconded, and the motion carried 5-0 to adjourn the Regular Meeting of the Board of Education held on October 27, 2010, at 9:25 p.m.

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David Verdugo, Secretary  
To the Board of Education

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President

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Vice President/Clerk